

Do not use staples, tape or glue

Your social security number	Spouse's social security number	
Your first name and middle initial	Last name	
If a joint return, spouse's first name and middle initial	Last name	
<b>CURRENT MAILING</b> address (number and street)		Apt #
City, state, and ZIP code		
Daytime phone number	Evening phone number	

**Filing Status:**

- Single or Married Filing Separately  
 Joint

If you have an EXTENSION check here and attach a copy:  EXTENSION

If this is an AMENDED return, check here:   
 In the space provided below, state why you are filing an AMENDED return. Attach an explanation if you require additional space.

**Residency Status in RITA Municipalities:**

- Full-Year  Part-Year  Non-Resident

**City/Village/Township of Residence - Required**

In the boxes below, indicate the physical location of your residence(s) for all of 2016. This may be different from your mailing address. If you moved during 2016, list the effective date, city/village/township and address in the appropriate boxes. **Why?** Mailing address does not always correspond to the city/village/township in which you live. This required information determines the appropriate taxing jurisdiction for municipal income tax purposes. If you moved more than once, supply the additional information on a separate sheet.

Effective Date	City/Village/Township	Address
1/1/2016		


**Section A**

List all income from W-2 wages and W-2G winnings reported in 2016 and the amount of local/city tax withheld while living in a RITA municipality. In general, unless you moved into or out of a RITA municipality during the year, your taxable wages cannot be less than Medicare wages (Box 5 of your W-2). List all tax withheld for your resident municipality in Column 3 only (even if you worked in the municipality where you lived). In Column 4, indicate the name of the municipality in which you physically worked. This may be different from the employer's address shown on the W-2. If you did not work in a city or village enter "None" in Column 4. **DO NOT ENTER SCHOOL DISTRICT TAX IN COLUMNS 2 or 3.**

Paperclip Local/City copy of W-2/W-2G Forms and Check or Money Order Here Do not use staples, tape or glue	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6		
	<b>W-2/W-2G Income</b> (see instructions for qualifying wages)	Local/City Tax Withheld for Workplace/Winning Municipality	Local/City Tax Withheld for Resident Municipality	<b>Workplace/Winning Municipality</b> (City or village where you worked)	<b>Resident Municipality</b> (City or village where you lived)	Dates Wages Were Earned		Date of winnings
						From Date MM/DD/YY	Thru Date MM/DD/YY	Date Won MM/DD/YY

**For Full or Part Year Residents in RITA Municipalities** - Enter Section A, Column 1 Total onto Page 2, Line 1a; enter Column 2 Total onto Page 2, Line 4a; and enter Column 3 Total onto Page 2, Line 7a. For **Non-Residents** required to file on workplace wages - Go to Page 3, Schedule K, Line 33 to calculate tax due.

**Totals**

 Tax balances are due by April 18, 2017. Submitting an incomplete form could subject you to penalty and interest if a tax balance is due. If you want RITA to calculate your taxes, please use the online eFile system at [www.ritaohio.com](http://www.ritaohio.com). It is easy to use, secure and will calculate your taxes immediately.

Under penalties of perjury, I declare that I have examined this return, and to the best of my knowledge and belief, it is true, correct, and accurately lists all amounts and sources of municipal taxable income I received during the tax year.

Your Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Spouse's Signature if a joint return \_\_\_\_\_ Date \_\_\_\_\_

Preparer's Name (Please Print) \_\_\_\_\_ Date \_\_\_\_\_  
 Preparer's Signature \_\_\_\_\_ ID Number \_\_\_\_\_

May RITA discuss this return with the preparer shown above?  Yes  No Preparer Phone #: \_\_\_\_\_

**Filing is mandatory for most residents: see "Filing Requirements" on page 1 of the Instructions for Form 37 exemptions.**

**Section B**

**For NON W-2/ Schedule income** see Pages 3-4 before starting Section B.

**Withheld taxes** shown on your W-2 forms are reported on either Line 4a or 7a.

If your resident city/village has a **Credit Rate of 0%**; enter -0- on Line 5b through Line 6 and go to **Line 7a**. You do not need to complete the **Credit Rate Worksheet**.

**Refunds:** To avoid delays in processing your refund, mail your return to the PO BOX address listed in the lower right hand corner of this page. Refunds of tax withheld from your wages must be applied for on Form 10A. Download Form 10A at [www.ritaohio.com](http://www.ritaohio.com)

<b>1 a</b>	Total W-2/W-2G income from Page 1, Section A, Column 1.	<b>1a</b>		
<b>b</b>	Total self-employment, rental, partnership, and (if applicable) S-Corp. income as well as any other taxable income from Page 3, Schedule J, Line 28, Column 7. If less than zero, enter -0-.	<b>1b</b>		
<b>2</b>	<b>Total taxable income.</b> Add Lines 1a and 1b.	<b>2</b>		
<b>3</b>	Multiply Line 2 by the tax rate of your resident municipality from the tax table. Enter the tax rate of your resident municipality here: _____			<b>3</b>
<b>4 a</b>	Tax withheld for all municipalities other than your municipality of residence from Page 1, Section A, Column 2. <b>Do not</b> enter estimated tax payments.	<b>4a</b>		
<b>b</b>	Direct payments from Page 3, Schedule K, Line 36. <b>Do not</b> enter tax withheld from your wages and/or estimated tax payments on this line.	<b>4b</b>		
<b>5 a</b>	Add Lines 4a and 4b.	<b>5a</b>		
<b>b</b>	Total tentative <b>credit</b> from Credit Rate Worksheet, Column E <b>located at the bottom of this page</b> . Your resident municipality's credit rate: _____	<b>5b</b>		
<b>c</b>	Enter the smaller of Line 5a or Line 5b.	<b>5c</b>		
<b>6</b>	Multiply Line 5c by the <b>credit factor</b> of your resident municipality from the tax table. Your resident municipality's credit factor: _____	<b>6</b>		
<b>7 a</b>	Tax withheld for your resident municipality from Page 1, Section A, Column 3. <b>Do not</b> enter estimated tax payments (see instructions).	<b>7a</b>		
<b>b</b>	Tax paid by your partnership/S-Corp. to any RITA municipality (see instructions)	<b>7b</b>		
<b>8</b>	<b>Total credits allowable.</b> (Add Lines 6, 7a, and 7b.)			<b>8</b>
<b>9</b>	Subtract Line 8 from Line 3.	<b>9</b>		
<b>10</b>	Tax on non-withheld wages from Page 3, Schedule K, Line 33.	<b>10</b>		
<b>11</b>	Tax on Schedule J Income from Page 3, Line 32, Column 7.	<b>11</b>		
<b>12</b>	<b>TAX DUE RITA AFTER WITHHOLDING.</b> Add Lines 9, 10 and 11. If less than zero, enter -0- and file Form 10A (see instructions). ▶			<b>12</b>
<b>13</b>	2016 Estimated Tax Payments made to RITA. <b>Do not</b> enter tax withheld from your W-2s. <b>Only</b> include payments made for the 2016 tax year.	<b>13</b>		
<b>14</b>	Credit carried forward from 2015.	<b>14</b>		
<b>15</b>	<b>TOTAL CREDITS.</b> Add Lines 13 and 14.			<b>15</b>
<b>16</b>	<b>Balance Due.</b> If Line 15 is less than Line 12, subtract Line 15 from Line 12. If the amount is \$10 or less, enter -0-. ▶			<b>16</b>
<b>17</b>	If Line 15 is GREATER than 12, subtract Line 12 from Line 15 and enter <b>OVERPAYMENT</b> .			<b>17</b>
<b>18</b>	Amount you want <b>credited to your 2017 estimated tax</b> .	<b>18</b>		
<b>19</b>	Amount to be <b>refunded</b> . You may not split an overpayment between a refund and a credit. Amounts \$10 or less will not be refunded. Allow 90 days for your refund.	<b>19</b>		
<b>20 a</b>	Enter <b>2017 estimated tax</b> in full (see instructions). Estimates are due 4/18/17, 6/15/17, 9/15/17 and 12/15/17. ▶	<b>20a</b>		
<b>b</b>	Enter first quarter estimate (1/4 of Line 20a).	<b>20b</b>		
<b>21</b>	Subtract Line 18 from Line 20b.			<b>21</b>
<b>22</b>	<b>TOTAL DUE</b> by April 18, 2017. Add Lines 16 and 21.			<b>22</b>

**Estimated Taxes (Line 20a):** If your estimated tax liability is \$200 or more, you are required to make quarterly payments of the anticipated tax due. If your estimated tax payments are not 90% of the tax due or not equal to or greater than your prior year's total tax liability, you may be subject to penalty and interest. You may use the amount on Line 12 as your estimate or use Worksheet 2 in the instructions to calculate your estimate. **Note:** If Line 20a is left blank, RITA will calculate your estimate.

**Credit Rate Worksheet:**

<b>A</b> Wages/Income earned outside of resident municipality	<b>B</b> Credit Rate for resident municipality from tax table	<b>C</b> Maximum credit (multiply Column A by Column B)	<b>D</b> Workplace tax withheld/paid	<b>E</b> Tentative Credit Enter lesser of Columns C or D
<b>Enter amount from WORKSHEET L, Row 12, Column 7</b>				
<b>Total Tentative Credit:</b> Enter on Section B, Line 5b, above.				

Mail your return with W-2s and a copy of your federal schedules to:  
**With payment made payable to RITA:**  
 Regional Income Tax Agency  
 PO Box 6600  
 Cleveland, OH 44101-2004  
**Without payment:**  
 Regional Income Tax Agency  
 PO Box 94801  
 Cleveland, OH 44101-4801  
**Refund with an amount on Line 19:**  
 Regional Income Tax Agency  
 PO Box 89409  
 Cleveland, OH 44101-6409

<b>SCHEDULE J</b>	<b>SUMMARY OF NON W-2 INCOME</b> (For Columns 2-6, Enter City/Village/Township Where Earned)						<b>Note:</b> Special Rules may apply for S-Corp. distributions. See RITA Municipalities at <a href="http://www.ritaohio.com">www.ritaohio.com</a> .	
Print the name of each location (city/village/township) where income/loss was earned in the appropriate boxes. <b>Please see Pages 5-6 of the Instructions.</b>	COLUMN 1 RESIDENT MUNICIPALITY	COLUMN 2 LOCATION 2	COLUMN 3 LOCATION 3	COLUMN 4 LOCATION 4	COLUMN 5 LOCATION 5	COLUMN 6 LOCATION 6	COLUMN 7 TOTAL	
	11	12	13	14	15	16		
From Federal	21	22	23	24	25	26		
23. SCHEDULE C Attached								
Rental Income/Loss	31	32	33	34	35	36		
24. From SCHEDULE E Attached								
Partnership/S-Corp/Trust Income/Loss	41	42	43	44	45	46		
25. From SCHEDULE E Attached								
All Other Taxable Income/Loss	51	52	53	54	55	56		
26. Attach Schedule(s)								
27. RESIDENT MUNICIPALITY LOSS CARRY FORWARD	71 ( )							FOR LINE 28 BELOW: ADD COLUMNS 1-6, ENTER ON PAGE 2, SECTION B, LINE 1b.
CURRENT YEAR WORKPLACE INCOME	61	62	63	64	65	66		
28. (Total Lines 23-27)								
<b>Calculate tax due on workplace income:</b>		72	73	74	75	76		
29. LESS LOSS CARRY FORWARD		( )	( )	( )	( )	( )		
NET TAXABLE WORKPLACE INCOME		82	83	84	85	86		
30. (Line 28 minus Line 29)								
FOR EACH RITA MUNICIPALITY LISTED IN COLUMNS 2-6 - ENTER THE TAX RATES. <b>Note: If Line 30 is less than zero, do NOT enter tax rate.</b>							FOR LINE 32 BELOW: ADD COLUMNS 2-6, ENTER ON PAGE 2, SECTION B, LINE 11.	
31. MUNICIPAL TAX DUE TO EACH RITA MUNICIPALITY <b>Note: If amounts in Columns 2-6 are \$10 or less, enter -0-. Do NOT include NON-RITA Municipalities.</b>								
32. RITA Municipalities.								

**Note:** If you are a resident of a RITA municipality – please go to Page 4 for **WORKSHEET L** to allocate income/loss and calculate potential credit for your resident municipality.

**SCHEDULE K** To complete Schedule K, see page 6 of the instructions. If additional space is needed, use a separate sheet.

33. W-2 WAGES EARNED IN A RITA MUNICIPALITY OTHER THAN YOUR RESIDENCE MUNICIPALITY AND FROM WHICH NO MUNICIPAL INCOME TAX WAS WITHHELD BY EMPLOYER. Complete lines below.

Wages	Municipality	Tax Rate (see instructions)	Tax Due

Add Tax Due Column, enter total here AND on Page 2, Section B, Line 10. 33. \_\_\_\_\_

34. W-2 WAGES EARNED IN A NON-RITA TAXING MUNICIPALITY AND FROM WHICH NO MUNICIPAL INCOME TAX WAS WITHHELD BY EMPLOYER. ONLY USE THIS SECTION IF YOU HAVE FILED AND PAID THE TAX DUE TO YOUR WORKPLACE MUNICIPALITY. PROOF OF PAYMENT MAY BE REQUIRED. Complete lines below.

Wages	Municipality	Tax Rate (see instructions)	Tax Due

Add Tax Due Column, enter total here. 34. \_\_\_\_\_

ENTER the amount from WORKSHEET L, Row 9, Column 7. 35. \_\_\_\_\_

Add Lines 33-35. Enter total on Page 2, Section B, Line 4b. 36. \_\_\_\_\_

<b>WORKSHEET L INCOME/LOSS ALLOCATION</b>		<b>RITA RESIDENTS ONLY Use this to allocate income/loss and calculate potential credit for resident municipality.</b>						
Print the name of each location (city/village/township) listed from <b>SCHEDULE J, COLUMNS 1-6</b> <b>Please see Pages 5-6 of the Instructions.</b>	COLUMN 1 RESIDENT MUNICIPALITY	COLUMN 2 LOCATION 2	COLUMN 3 LOCATION 3	COLUMN 4 LOCATION 4	COLUMN 5 LOCATION 5	COLUMN 6 LOCATION 6	COLUMN 7 TOTALS	
Enter <b>CURRENT YEAR WORKPLACE INCOME</b> From <b>SCHEDULE J, Line 28</b>								
1. Columns 1-6: If <b>CURRENT YEAR WORKPLACE INCOME</b> is a <b>gain</b> , enter in each column and total across.								
2. Columns 1-6: If <b>CURRENT YEAR WORKPLACE INCOME</b> is a <b>loss</b> , enter in each column and total across.								
3. <b>Compute GAIN Percentage</b> : Divide each amount in Row 1, Columns 1-6 by the total in Row 1, Column 7 and enter the percentage.	%	%	%	%	%	%		
4. <b>Allocate Total Loss by GAIN Percentage</b> : Multiply the total loss from Row 2, Column 7 by the percentage(s) in Row 3.								
5. Subtract Row 4 from Row 1.								
6. Enter <b>NET TAXABLE WORKPLACE INCOME</b> from <b>SCHEDULE J, Line 30</b> .								
7. Enter the lesser of Row 5 or Row 6 above. If amount is less than zero, enter -0-.								
8. For Columns 2-6, enter tax rate for workplace municipality listed.	Rows 8-9: Calculate the tax due on Non-W2 workplace income						Enter amount from Row 9, Col 7 below on Page 3, Schedule K, Line 35	
9. Multiply Row 6 by Row 8. If the result is \$10 or less, enter -0- on Row 9. If greater than \$10 - multiply Row 7 by Row 8 and enter the result on Row 9.								
10. If amount in Row 9 is greater than zero, enter the amount from Row 7.	Rows 10-11: Get credit for the tax paid in Row 9, Column 7							
11. Multiply Row 10 by the Credit Rate of the resident municipality. The resident municipality's credit rate: _____							Enter amount from Row 12, Col 7 below on Page 2, Credit Rate Worksheet	
12. Enter the lesser of Row 9 or Row 11 above.								