

**PARK BOARD
CITY OF CIRCLEVILLE
104 EAST FRANKLIN STREET
CIRCLEVILLE, OH 43113
(740) 477-8224**

Wednesday, August 3, 2022
City Council Chambers

MINUTES

Members Present: Beth Mason, Tyler Cruz, Megan Travis, Jim Stanley and Clerk Brenda Short.

Brenda Short did the roll call.

Beth Mason called the meeting to order at 5:01 p.m.

Approval of Minutes:

Beth Mason made a motion to approve the July 2022 meeting minutes as recorded. Tyler Cruz seconded the motion. All in favor, motion carried.

President's Report:

Beth Mason stated she did not have anything to report.

Service Director's Report:

Jim Stanley reported the City will be installing a metal roof on the restroom at Barthelmas that has a tarp on it as soon as we can arrange for our guys to go out and do it. Ted Lewis is moving along. A lot of concrete work has been completed. The appliances are being installed in the restrooms. Appliances have been installed on the splashpad. Waiting on AEP to set the transformer to get the electric pulled into all the buildings again. We are hearing now that the playground equipment will not be delivered until October 1st. That part will not be open until after that. We were told it takes three weeks to install. The other playground equipment is still in place. The City is pursuing acquiring the Corwin Street property. It is with Gary Kenworthy now. It is a 5-year lease term with purchase at the end of the lease. Once that is acquired, they will be coming to the Park Board to look at plans for plans for that property.

Megan stated that on "picture day" at Ted Lewis Park, the one shelter house with the Ted Lewis Mural, there were some kids that busted a light bulb and left the glass. Megan stated she swept up the glass, but someone needs to replace the light bulb.

Beth stated that someone broke into the building that football uses for storage (down by the big diamond). They broke in and busted the lights. When the group was cleaning the building, they found a bunch of stuff in the loft that belongs to Circleville Youth Baseball. Beth is planning to go out next weekend and go through the trophies and certificates and sort. Items are from the 1970's and 80's.

Megan stated the playground equipment at Ted Lewis that has been there, currently has a lot of graffiti on it and curse words and racial slurs.

Jim Stanley stated if the league has the time to clean it up, they are welcome to do it.

Beth stated she could contact the High School to see if they have any students that need volunteer hours.

Jim stated he received an email from the Youth Detention System and they have some that need volunteer hours.

Tyler Cruz stated at Barthelmas Park at the concession stand there is some rotting of the wood under the roof. Also, the sink water faucet shoots water to the side toward the electrical outlet.

Brenda will contact the maintenance guys and have them check both Ted Lewis and Barthelmas.

Beth Mason asked if some part of the league's buildings, etc have break ins, should they contact Police Dept.

Jim Stanley said they should. Treat it as they would their own home. A copy of the police report needs to be given to administration for our files.

New Business/Old Business:

Beth stated that Park Commission funds were brought up last month to see if they could raise some money for things that needed done. Sheri Theis stated the Park Commission needs to notify the Mayor about putting a cloverleaf with four diamonds on the Barthelmas addition instead of the two big diamonds. They could get more use out of the four minor/major diamonds.

Jim Stanley stated there needs to be discussion on funding sources for the parks. Currently we are funding these things out of funds that are generally used for other things. This takes a lot of dollars out of our maintenance funds. He stated the parks no longer pay for water bills. They used to pay these, but can no longer afford to pay them. Utility department takes care of that now. He said they need straight maintenance funds and maintenance people and a parks director.

Beth stated they want to raise funds to get the other land at Barthelmas Park going. Tiger Softball and Soccer would like to get something together between the leagues to raise funds to keep the parks going. In order to develop the other addition at Barthelmas they would have to have extra funds. It would be great to have boys and girls all at Barthelmas. Then all the leagues could help each other out.

Beth stated Ohio Health Hospice submitted a Request for Use for August 13th from 9:45am – 10:45 am. This is an annual event that releases butterflies at MVCH Park. Hosted by Ohio Health Hospice. Beth Mason made a motion to approve and seconded by Megan seconded the motion. All in favor. Motion carried. Brenda will notify Ohio Health.

Tyler Cruz stated he had a couple items he wanted to clarify. First, authorization of vehicles on the grass. He stated sometimes they have to take vehicles onto the grass for maintenance of equipment. He asked if there is a list that needs to be approved.

Jim Stanley stated the league could supply administration with a list of the vehicle plates and we would keep that stored in our office.

Tyler asked if they could request records from the police department for the incidents that happen at the parks.

Jim Stanley stated the league or Park Board could do a records request for that type of information. Park Board would like to have a better understanding of how many incidents are occurring at the parks.

Public Comments:

Catherine Cameron stated the police department stated they were open to talking to umpires, referees for the local rec leagues on how to handle situations. She inquired how to get information on the process for leagues helping with funding some of the park projects. Tiger League is willing to help with the Barthelmas expansion and wants to be involved with the planning.

Jim Stanley stated first we would check with the auditor's office to see if there is fund set aside that the leagues can donate to for specific projects and then also the Pickaway County Community Foundation may also be able to assist with this. You may be able to earmark a fund for specific purposes rather than in a general use fund.

Catherine also asked about the storage area at Ted Lewis Park. The paint is chipping and not sure if it is lead based paint. Would it be possible to get estimates to repair the building or how bad of shape is it. This is the building connected to the shelter house.

Jim stated he could get estimates and had gotten a quote to replace that entire building and it is expensive, to the extent of \$600,000 - \$700,000. He also stated the paint can be tested to see if it is lead based.

Catherine stated the concession building is also pretty rough. She asked if there was current data on the topography, the flood zone, the potential of a new building?

Jim stated the City is aware that it is in the flood plain. It would not be hard to figure out the elevation required to move it out of the flood plain. What needs to be done through the Park Board, maybe another plan needs to be done. If you need that type of a building, where do you want it, do you want it to service both fields and be more centrally located and have the storage attached. If you are building a building with walls for storage purchases, it does have to be built out of the flood plain.

Catherine stated the concession building has storage that the football league uses. Baseball and soccer have buildings at Barthelmas for storage and there is none dedicated at Ted Lewis. Tiger Softball is willing to do fund raising for these projects, but just want to make sure they are doing it the correct way.

Brenda Short will discuss with Auditor to see the best way to do this and get back with everyone. Beth Mason stated she will also have the same discussion with Jan at the Foundation.

Catherine stated once baseball league removed items in the loft of the football building, they could use that area now for equipment.

Jim stated when building new buildings, you should keep the same park theme throughout the park.

Catherine asked if there was any money available to get a dedicated bathroom at Smith Park if Tiger Girls Softball were to clean up Smith Park and start to use it.

Jim Stanley stated they would have to determine if they can get water and sewer to that area.

Catherine will get with the other leagues to discuss cleaning up Smith Park and begin to use this.

Adjourn

Beth Mason made a motion to adjourn. Tyler Cruz seconded. All in favor. Meeting was adjourned at 5:38 p.m.

Submitted by: Brenda Short, Clerk