

MAY 17,2022

6:00 PM

City Hall - Council Chambers
127 South Court
Circleville, OH.

MEETING CALLED BY	Chairperson: Michelle Blanton
CLERK	Brandi Spencer, Assistant Clerk
MEMBERS PRESENT	Committee members present Katie Hedges and Todd Brady. Others present were Barry Keller; Tom Duvall; Jeff Hallinin; Caryn Kock Esterline. Invited Guests: City Auditor Mark Bidwell, Marci Cox, Deputy Auditor, Sid Liming, CGTV-5, and Mayor Don McIlroy
1. MINUTES	Hedges motioned to approve April 19, 2022; minutes with Revision adding Fund Number 249 to Title. Brady seconded. (3 Yeas – 0 Nays). All Yeas.

2. a. An Ordinance Authorizing The Director Of Cable Television Affairs To Proceed With The Purchase Of A Mobile Multi-Use Commercial Vehicle For The Department Of Cable Television Affairs Authorizing Additional Expenses For Such Vehicle And Declaring An Emergency,

<p>Sid Liming stated there has been additional material cost and additional cost from Ford Motor Company for the chassis which has raised the total cost. It is happening with everyone that they had a contract with they are renegotiating. The delivery of the vehicles is be pushed back until November before it will be complete because of the market today. Brady asked what was the cost before? Liming stated \$271,000. Brady asked did you order anything else? Liming stated, “No that was just the increase in cost.” Hedges stated that is almost a 20% Increase.</p>
<p>Hedges motioned to forward this ordinance to the June 7, 2022, Council meeting for passage. Brady seconded. Roll call. (3 Yeas – Nays).</p>

b. An Ordinance Adopting the Budget Of The City Of Circleville, Ohio For The Fiscal Year Beginning January 1, 2023. And Submitting The Same To The County Auditor.

<p>Auditor Mark Bidwell stated this is the first initial estimate for the 2023 year. All the dept heads and directors discussed what they thought the city would be bringing in as far as revenue. To put it into perspective and give council a broad number. General Fund estimated \$6.6 million in revenue as compared to this year will be budgeted for \$5.94 million. At the end of April, we are trending 10% above estimated. We are on pace to do \$6.5 million this year. Bidwell continued, “those expenses will come from same fund.” We are looking to keep same numbers of expenses. We are 10% below what we expected for 2022. Instead, of increasing we are going to keep them in line. We are looking at a 10% increase in revenue next year and 10% decrease for expenses. Blanton stated the Public Hearing is scheduled for June 7th at 6:50 and is part of t the standard budget process.</p>
<p>Brady motioned to forward this ordinance to the June 7, 2022, Council meeting for passage. Hedges seconded. Roll call. (3 Yeas – Nays).</p>

3. New Business

<p>1.) Discussion for approval for Executive Director position for Uptown Circleville. Blanton explained the proposed for council to discuss to fund a portion of that amount to move the project forward. Will need to discuss with Auditor to see where those funds could come from. The amount estimated would be \$30,000 or one-third of the salary. If favorable it will be forwarded to the law director and Auditor to draft legislation. Hedges asked is the \$30,000 a third. Keller stated they wanted to get approval from the City Council before approaching the township board. They would also be providing a portion towards that of their own money. Hedges asked my question was is that \$30,000 or one third? If they would be asking for sixty,</p>

would it be a commitment of \$20,000?

Keller started my notes say they are asking for \$30,000 which would be one-third. That would not all be salary it would be OPERs and benefits and everything else.

Brady asked for how long would that be? Keller explained for one year, they would like to see that position longer, but at this point we would only be committing for one year.

Hallinin asked did I miss the debate to the county commissioners? They said they were going to go to that board. Keller stated they are wanting on us.

Blanton explained they were waiting for our commitment before they went there first. Hedges stated I understood they would want \$30,000 from us and \$30,000 from County and \$30,000 from them.

Mayor McIlroy stated I have been working with them for many years and I directed them to come to you. As you work with the law director, I would hope you put a contingency in there that \$30,000 is contingent that the other two would come the other \$30,000. I know they have the \$30,000 but I do not know if they could sustain that year in and year out. It is something the city does need.

Keller stated they have talked about this for years and it is time to give them the opportunity to move forward.

Brady stated I have been wanting to produce a criterion for nonprofits. For them coming to and asking for money. Have a process for that even having a grant. Maybe even offer a grant for these types of projects. Anyone could come and ask for money and there must be some way to say no

Hedges asked for them to have an application process. Brady's idea is great. I know we have been looking for a full-time zoning inspector. I agree it is needed and a process needs to be established. I do not think that this should inhibit this project but moving forward.

McIlroy stated they should ask for a small business development funds.

Brady stated at the May 31st service meeting I invited the fair board, visitor's bureau what I would like to see is create something a little bit steadier and something we can all benefit from. But we needed a rec director. And they are in that direction too where we could help them with their events and coordinator all these facets this county and city have to offer. We could get someone to write grants. We do not have a grant director we do not have a rec director to schedule events or add to the flavor of Circleville. Rather than giving \$30,000 for one year. I would like to set it up, so it is available for longer. Blanton that is a great idea.

Marci Cox stated what I would suggest is the present to you a sustainable plan in this ordinance for after this first year. How would they sustain it, are they going to come back and ask for more? How are they plan to sustain it?

Mark Bidwell stated I think of a one-year commitment as in the first 4-5 months you are going to get acquainted, then the next 3 months they are going to be able to do something and then be out of a job in 2 months. That may not be something that can be self-sustaining. There is money is out there to be had with park rentals.

Blanton stated it sounds like we need more information before we forward this to council.

Koch-Esterline asked did we ever get a job description, because I understood this person was wanting to hire someone who was a grant writer.

McIlroy stated I do not think this was a requirement, but I think it should be in place.

Discussion For Pumpkin Show Tax.

Blanton explained the tax has not been raised in 20 years. Bidwell explained 1 ½ % income tax has gone to 2 ½ % around \$10,000 suggesting an automatic change every 5 years.

Blanton stated if the committee members are comfortable with this. I would like to make a motion to forward to the Auditor and the law director to create an ordinance.

Motion to forward to Law Director and Auditor to review and draft ordinance for council. Brady Second (3 Yeas 0 Nays)

4. Adjournment

Brady motioned to adjourn the meeting 6:27 pm. Hedges seconded. Motion carried.