

**PARK BOARD
CITY OF CIRCLEVILLE
104 EAST FRANKLIN STREET
CIRCLEVILLE, OH 43113
(740) 477-8224**

Thursday, May 4, 2022
City Council Chambers

MINUTES

Members Present: Beth Mason, Megan Travis, Tyler Cruz, Jim Stanley, and Clerk Brenda Short.

Brenda Short did the roll call. Beth Mason, Megan Travis and Tyler Cruz ere all present.

Beth Mason called the meeting to order at 5:01 p.m.

Approval of Minutes:

Megan Travis made a motion to approve the April, 2022 Meeting Minutes as submitted, seconded by Tyler Cruz. All in favor, motion carried.

President's Report:

Beth stated she did not have anything to report

Service Director's Report:

Jim Stanley stated he wanted to do a shout out to the Service Department guys that had put the new road and parking area in out at Barthelmas Park. They did an excellent job and this was much needed. Even though this extra parking was put in, he stated he did notice there were still people parking in the grass at the park.

Beth Mason stated the Youth Baseball league now has a person that stays up there on the hill and reminds everyone not to park in the grass.

Mr. Stanley also stated there have been reports of bathroom vandalism at Ted Lewis Park and Barthelmas Park. If this continues, the bathrooms will be locked and a key given to the leagues to unlock during practice/ballgames only. That would mean there would not be any bathrooms available to the general public except if the leagues were there.

He stated the City did receive a quote of \$5,400 for dry chemicals to control the grub issue at Barthelmas Park. There is no money in our budget to cover this at this time. The City will continue to look for other alternatives.

Mr. Stanley stated John Ankrom is here tonight and he would like to recognize him for his generous contribution. There is a slide in the Garden City Park that has a defect and needs replaced. Mr. Ankrom has agreed to donate \$1,000 toward the replacement. The approximate total cost is \$1,700. The City will pay the remainder.

Brenda Short stated the slide has been ordered but she was informed by the vendor that it will not ship to October/November 2022.

Beth Mason stated the fence at Barthelmas Park by the apartment complex has been cut again. The cut is larger this time and it allows trash to blow over into the park. She left a message for the manager of the apartment complex, but has not heard back from her yet.

Public Comments:

Shelly Fauver from the Tiger Girls Softball League asked about the use of the building at Ted Lewis Park.

Jim Stanley stated that building floods and it is his understanding that it is unfit to run concessions out of it. He stated he believes Pee Wee Football runs concessions out of it. He is not sure that the Health Department would approve.

Beth Mason stated she should contact Pee Wee Football and see what they say.

New Business/Old Business:

Beth Mason stated the first item is **"By Laws"**. She stated she didn't see any issues with the draft, A copy is attached to these minutes.

Beth Mason made a motion to approve the by laws and Tyler Cruz seconded the motion. Beth Mason Yea; Tyler Cruz Yea; and Megan Travis Yea. All in favor. Motion carried.

Jim Stanley stated the commission can now start to draft Park Rules. He suggested they start with the current rules and revise as needed. Once approved by the Park Commission they can be added to the City's website.

Pumpkin Show Parking was discussed. Youth Baseball would have parking Tuesday night and Wednesday; Soccer would have Thursday, Tiger Girls Softball Friday; and Pee Wee Football on Saturday. It was agreed among the representatives to keep their own proceeds from their designated day. Each organization will be responsible for their own scheduling for their specified day. The portajohns and electric bill will be divided equally and paid by all parties. The cost of parking will be a maximum of \$10 per vehicle and any donations over \$10 will be accepted. The organization that parks cars on Saturday is responsible for the park being clean on Sunday. The Park Commission will determine if the park has been cleaned to their satisfaction. If not, the organization will be suspended from parking cars for 1 year. Each league will select a representative to sign the form.

Ted Lewis Park Storage Building was the next item for discussion. Beth stated she had notified Circleville Girl's Softball to remove all of their items by April 30, 2022 and it had not happened

Nathan Rosier stated he had an agreement with the Mayor to store the items there and does not have another storage area.

Beth Mason explained the Mayor does not oversee the parks and the Park Commission had given him notification to remove the items. She stated she would contact the City's Law Director to confirm that the items can be legally removed and disposed of.

AEP Easement was next on the agenda. Jim Stanley explained this is for Ted Lewis Park and it would allow him to sign an agreement with AEP for an easement to install a new pole and underground wiring for the new area at Ted Lewis that is under construction.

Tyler Cruz made a motion to approve the signing of the agreement with AEP and Megan Travis seconded the motion. Beth Mason Yea; Tyler Cruz Yea; and Megan Travis Yea. All in favor. Motion carried.

Mulch Barthelmas Playground. Jim Stanley stated the mulch on the playground at Barthelmas needs replaced. He stated he is getting an estimate for the rubber mulch to put down. It would need 213 yards at 5" depth. There is no money budgeted and he would accept any donations.

Rental Refund MVCH Park. Beth Mason stated there was an instance at MVCH Park Starkey Pavilion a couple weeks ago. Person paid \$440 for the day to rent the Pavilion. She arrived the day of her rental on a Sunday and did not have the code to enter the building. She then called and sent emails to the City Park Office and they were closed. Beth stated it was noted that Tami had made several attempts to call her with the number, but the phone did not have voicemail. She also had sent an email informing the applicant to contact our office to get the code and did not receive any reply. The applicant then contacted the City Park Office and requested a refund since she did not use the facility.

Jim Stanley stated the facility could have been rented to someone else if she had not rented it.

Megan Travis stated that is a lot of money to pay out and then not have a facility for the birthday party.

Beth Mason stated the applicant needed to take responsibility and she had stated she rents it every year. Therefore, she knew she would need a code to get into the building.

Beth Mason made a motion to not refund the fee for the rental since several attempts had been made to contact the applicant. Tyler Cruz seconded the motion. Beth Mason Yea; Megan Travis Yea and Tyler Cruz Yea. All in favor. Motion carried.

Other – Beth Mason read a letter that was given to the Park Commission from Tyler Cruz in reference to the naming of the soccer field at Barthlemas Park. A copy of the letter is attached. He submitted a request on behalf of the Youth Soccer League asking that the soccer portion of Barthelmas Park be named “Hinton Field” after Saunie Hinton for all of her dedication and 36 years of service with the soccer program and her service on the Circleville Park Commission. They would like to develop a plaque that will be mounted on a wooden sign next to the flag pole at Barthelmas Park.

Beth Mason made a motion to approve the field being named Hinton Field and a plaque being put up in her recognition. Megan Travis seconded the motion. Beth Mason Yea; Megan Travis Yea; Tyler Cruz abstained. Two Yeas. Motion carried.

Nathan Rosier asked to address the Park Commission. He asked how it was determined that Circleville Girls Softball would not be included in the Pumpkin Show Parking rotation.

Beth Mason stated that at last month’s meeting the commission had adopted the rule that 50% of the team had to reside in the City of Circleville and his rosters did not reflect that 50% were residing in Circleville.

Mr. Rosier stated he was going to fight that. He inquired if all of the other leagues had 50% residing in Circleville. He stated that the Park Commission is violating the Sunshine Laws and it is against the law to try to contact the family of a child that had signed up to verify they were indeed on the roster. He stated there are laws to protect the children and their parents from this. He stated he feels the Park Commission is unfair and biased and he will fight this.

Beth Mason stated he was notified of the rules and the Park Commission had followed those rules when assigning parking rotation for Pumpkin Show.

Adjourn

Megan Travis made a motion to adjourn. Beth Mason seconded. All in favor. Motion passed and meeting was adjourned at 5:38 p.m.

Submitted by: Brenda Short, Clerk