



Civil Service Commission  
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Matthew Tootle  
Chairperson  
Stacy Young  
Vice-Chairperson  
Amy Elsea  
Member

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**Circleville Civil Service Commission  
Meeting Minutes**  
Tuesday, March 8, 2022 – 8:30 AM

**I. Roll Call**

The Circleville Civil Service Commission was called to order at 8:33 AM on Tuesday, March 8, 2022 by Chairperson Matthew Tootle. Members present: Matthew Tootle, Chairperson, Stacy Young, Vice-Chairperson and Valerie Dilley, Commission Secretary. Amy Elsea, Member, was absent and excused. Guests present: Carl Carroll

**II. Reading/Approval of Minutes**

**A. Regular Meeting Minutes – March 8, 2022,**

Ms. Young offered a motion to accept the March 8, 2022 meeting minutes. Mr. Tootle seconded the motion.  
Vote: All yeas.

**III. Reports/Correspondence**

- Reinstatement Notice of Kristopher Corns to the position of Fire Fighter effective 2-13-2022
- Settlement and Release Agreement between the City of Circleville and Philipp L. Roar, Jr.
- Promotion of Jay Nichols to Public Service Foreman effective 3-6-2022
- Promotion of Tyler Sowers to Public Service Foreman effective 3-6-2022
- Promotion of Tony Picklesimer to Public Service Foreman effective 3-6-2022

**IV. Unfinished Business**

None

**V. New Business**

**A. Appeal of Recommendation for Removal: Carl Carroll**

Mr. Carroll appeared to appeal of the City's recommendation for his removal from the Police Officer eligibility list and hiring process. Mr. Carroll described his interview a psychologist during his background investigation and felt he provided answers to all questions asked; however, he stated he was not asked direct questions about sexual behavior on duty. Mr. Carroll stated he was on his lunch break in once case of sexual activity and stated he was not duty for the other 2 incidents. Mr. Carroll stated he disagrees with the psychologist's assessment of his temper and that he did report his termination from Pike County Sheriff's Office in the personal history questionnaire.

**B. Recommendation for Removal of Police Officer Candidate: Carl Carroll**

Item tabled.

**C. Request to open testing periods for Police Officer and Communications Officer**

Mr. Toole offered a motion to open a testing period for the positions of Police Officer and Communications Officer. Ms. Young seconded the motion. Vote: All yeas.

**VI. Public/Informal Time**

None

**VII. Adjournment**

Meeting adjourned at 9:00 AM