

Circleville City Council convened in City Council Chambers Tuesday, February 15, 2022, at 7:10 pm. Roll call, members present: President Barry Keller; Tom Duvall, At Large; Michelle Blanton, At Large; Katie Logan Hedges, At Large; Jeff Hallinin, First Ward; Caryn Koch-Esterline, Second Ward; Todd Brady, Third Ward; Sheri Theis, Fourth Ward and Linda Chancey, Clerk. Invited Guests Mayor Don McIlroy and Law Director Gary Kenworthy.

President Keller called the meeting to order at 7:10 pm. The Pledge of Allegiance was recited, and invocation was given by all. Keller stated that Theis motioned to accept the January 25, 2022, minutes Hedges seconded. Duvall motioned to accept the February 1, 2021; Hedges seconded. Council mtg minutes are approved and recorded as written.

REPORTS FROM COUNCIL MEMBERS

Theis announced a Strategic Planning meeting Tuesday, February 22nd at 6:45 pm in Council Chambers. Also, the Charter Commission meets the first and third Thursday at 7:00 pm located in Herald Square on North Court Street, and the public is invited to attend. Also, you can find more information on the city's website thru a link to the Charter Commission. The Charter minutes are there, and frequently asked questions and answers. Tom Kopec, President, will attend the March 1st, Council meeting to update Council on Charter Commission

Hallinin announced a Judicial Cmte mtg Tuesday, February 22nd at 6:30 pm.

Keller reported regarding Strategic Growth Plan Analysis RFQs. The city did receive five quotes from various companies. With that said, Six groups of people were identified to review those quotes. The goal is to review the quotes, then narrow it down to face-to-face interviews. The entities are City Administration, City Auditor, P 3, Strategic Planning Chair, Finance Chair and a private citizens and businessperson. The booklets will be distributed February 18th and picked up March 4th for feedback and final selections.

Keller stated Council's work session with Martin Jenkins for 2022 has been rescheduled to Saturday, March 26th 8:00 to 2:00 pm located at the OCUBIC, 1360 Lancaster Pike, Circleville, OH 43113

NO REPORTS FROM CITY OFFICIALS

Hedges asked about a report regarding the potholes. The Mayor stated there is no report of potholes at this time, maybe the next couple of days.

PUBLIC PARTICIPATION

Richard Verito, 206 South Court, speaking on behalf of the Chair for the Historical District Review Board (HDRB). Verito stated regarding the last set minutes it was brought to my attention about Tom Spring concerning proper training from the Mayor with Planning And Zoning Board members and no training for HDRB members for Certified Local Government (CLG). Keller stated that Holly Mattei, Zoning Consultant, received lots of information from stakeholders and including Tom Spring, too about revising the proposed zoning codes. The Mayor stated HDRB is in the code the Certified Local Government is not in the city codes. Keller explained that the CLG will be discussed in a committee meeting.

COMMUNICATIONS

- The Mayor's office submitted his office's 2021 Admin Annual Departments Report.

Hallinin motioned to accept the correspondences and place them on file. Blanton seconded. Motion carried.

ORDINANCES FOR FIRST READING

An Ordinance Amending Ordinance NO 11-57-2017 And Section 111.02 (a) Of The Codified Ordinance Of The City Of Circleville So As To Change The Position Of Zoning Inspector To Code Enforcement/Zoning Inspector And Establishing Appropriate Compensation For This Position.

Hallinin stated this was reviewed in the Judicial Cmte with a recommendation for passage. the current position is part time and by recommendation the cmte move to make this a full-time position which is needed at no added cost to city. Hedges stated this is not in the current budget but needs to be funded. Blanton asked can we confirm the position is funded? Marcy Cox Deputy Auditor explained the financial budget ordinance that will be passed tonight includes the funds for this position.

Hedges motioned to suspend the rules. Brady seconded. Roll call. (7 Yeas- 0 Nays). Blanton motioned for passage. Hallinin seconded. Roll call. (7 Yeas -0 Nays). Ordinance passes and assigned # 02-14-2022.

An Ordinance Authorizing The Director Of Public Service To Purchase a Street Sweeper Through The State Of Ohio Cooperative Purchasing Program And To Enter Into A Lease/ Purchase Agreement With US Bank For The Said Street Sweeper And Declaring An Emergency. Blanton stated this was reviewed in the Finance Cmte with a recommendation for passage. The street sweeper is a need for the service department and in the budget.

Hedges motioned to suspend the rules. Kock-Esterline seconded. Roll call. (7 Yeas- 0 Nays). Brady motioned for passage. Theis seconded. Roll call. (7 Yeas -0 Nays). Ordinance passes and assigned # 02-15-2022.

An Ordinance Amending Ordinance No 04-24-2013 Of The Codified Ordinances Of The City Of Circleville Reclassifying The Position Of Public Service Foreman Within The Department Of Public Service And Establishing The Pay Grade For This Position Within The Uniform Compensation Plan Of The City. Blanton stated this was reviewed in the Finance Cmte with a recommendation for passage. This is reclassifying the Forman position. Jim Stanley stated there will be the same number of people working in Service Dept. This is not new position just reclassifying and funded. Brady motioned to suspend the rules. Duvall seconded. Roll call. (7 Yeas- 0 Nays).

Brady motioned for passage. Theis seconded. Roll call. (7 Yeas -0 Nays). Ordinance passes and assigned # 02-16-2022.

Brady motioned for passage. Theis seconded. Roll call. (7 Yeas -0 Nays). Ordinance passes and assigned # 02-16-2022.

An Ordinance Amending Ordinance 01-01-2022 And Adopting The Annual Appropriation Measure Based On The Amended Certificate. Blanton stated this was reviewed in the Finance Cmte with a recommendation for passage. This is adopting and amending the 2022 budget; this will increase the budget with said projects for the city. Blanton motioned to suspend the rules. Hallinin seconded. Roll call. (7 Yeas- 0 Nays). Theis motioned for passage. Brady seconded. Roll call. (7 Yeas - 0 Nays). Ordinance passes and assigned # 02-17-2022.

An Ordinance Authorizing The Director Of Public Service To Apply For, Accept, And Enter Into A Water Pollution Control Loan Fund (WPCLF) Cooperative Agreement For The Construction Of Wastewater Treatment Facilities Between The City Of Circleville An Declaring An Emergency.

Blanton stated this was reviewed in the Finance Cmte with a recommendation for passage. This was recommended from the Service Cmte. Stanley stated the city will enter a contract with bidder and for the water pollution loan for improvements to the Wastewater Treatment Plant. Koch-Esterline asked if there was a grant writer for the city, Stanley stated the city uses grant writers within the engineer firm.

Hedges motioned to suspend the rules. Blanton seconded. Roll call. (7 Yeas- 0 Nays).

Duvall motioned for passage. Theis seconded. Roll call. (7 Yeas -0 Nays).

Ordinance passes and assigned # 02-18-2022.

UNDER NEW BUSINESS

Keller stated the Mayor was asked to be appointed to the One Ohio Memorandum Of Understanding Board. The Mayor explained this board receives funds from the State thru a settlement from drug companies. The State is going to take the settlement funds and bring some of those funds back into the community.

Blanton motioned to appoint Mayor Don McIlroy to the One Ohio Memorandum Board, seconded by Hedges. Motion carried.

Blanton motioned to adjourn the meeting at 7:30 pm, Hallinin seconded. Motion carried.

Respectfully submitted by

Linda Chancey, Council Clerk