

**CIRCLEVILLE FINANCE COMMITTEE MINUTES 2-8-2022**

FEBRUARY 8, 2022

6:30 PM

City Hall - Council Chambers  
127 South Court  
Circleville, OH.

<b>MEETING CALLED BY</b>	Chairperson: Michell Blanton
<b>CLERK</b>	Linda Chancey, Clerk
<b>MEMBERS PRESENT</b>	Committee members present Katie Hedges and Todd Brady. Others present were Barry Keller; Tom Duvall; Jeff Hallinin and Sheri Theis. Invited Guests: Jim Stanley, Service Director; City Auditor Mark Bidwell and Brian Frost, Utility Operation Supervisor.
<b>1. MINUTES</b>	Brady motioned to approve the minutes for December 14, 2021, as written. Hedges seconded. (3 Yeas – 0 Nays). All Yeas.

**OLD BUSINESS**

**2. 2021 Review**

Blanton explained what was accomplished in 2021. Several appropriations ordinances and non-bargaining units for compensation plan was passed along with a labor agreement between the city and police, and the City budget 2022.

**NEW BUSINESS**

**a. An Ordinance Authorizing The Director Of Public Service To Purchase a Street Sweeper Through The State Of Ohio Cooperative Purchasing Program And To Enter Into A Lease/ Purchase Agreement With US Bank For The Said Street Sweeper And Declaring An Emergency.**

Jim Stanley explained this is replacing the current 2003 model street sweeper. Currently, the payment for this will come from the fund that paid off three dump trucks. Stanley explained people can request their street to be cleaned.  
Keller asked about another piece of legislation for the US Bank lease/agreement.  
Mark Bidwell explained “Yes, we need an ordinance to be able to do that.”  
Brady motioned to forward this ordinance to the February 15, 2022, Council meeting for passage. Hedges seconded. Roll call. (3 Yeas – Nays).

**b). An Ordinance Amending Ordinance No 04-24-2013 Of The Codified Ordinances Of The City Of Circleville Reclassifying The Position Of Public Service Foreman Within The Department Of Public Service And Establishing The Pay Grade For This Position Within The Uniform Compensation Plan Of The City.**

Stanley stated the new superintendent asked that the Service Dept use two formal systems, this will allow him to split crews and have supervisory capacity at the head of each crew, very effective for duties, The Service Dept is not fully staffed, two people short.  
Hedges motioned to forward this ordinance to the February 15, 2022, Council meeting for passage. Brady seconded. Roll call. (3 Yeas – Nays).

**c). An Ordinance Amending Ordinance 01-01-2022 And Adopting The Annual Appropriation Measure Based On The Amended Certificate**

Mark Bidwell highlighted the budget that was passed in 2021, the Auditor’s office decreased the budget by \$5,405,000.00 dollars at the end of 2021, these funds were placed back into the budget this year.  
Blanton asked does budget included the ARPA projects funds, street sweeper, three cruisers, fire truck, and a new roof for the Fire Station One. All the major projects in 2021 were placed back in.  
Bidwell explained that the obligation contracts the city has, their payments has been met.  
Bidwell explained the spread sheets that was available to cmte members. The final budget is \$29,632,682.00

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Brady motioned to forward this ordinance to the February 15, 2022, Council meeting for passage. Hedges seconded. Roll call. (3 Yeas – Nays).

**3. New Business – Referred from Service Cmte 2/8/22  
An Ordinance Authorizing The Director Of Public Service To Apply For, Accept, And Enter Into A Water Pollution Control Loan Fund (WPCLF) Cooperative Agreement For The Construction Of Wastewater Treatment Facilities Between The City Of Circleville An Declaring An Emergency.**

Brady explained this ordinance came from the Service Cmte with recommendation for passage. There is an additional ordinance for lease purchase for this loan that justifies the need. Stanley stated this allows the city to enter into an agreement for the WWTP improvements for the WPCLF loan.

Hedges motioned to forward this ordinance to the February 15, 2022, Council meeting for passage. Brady seconded. Roll call. (3 Yeas – Nays).

**4. Old/New Business**

None was discussed.

**5. Adjournment**

Brady motioned to adjourn the meeting 6:48 pm. Hedges seconded. Motion carried.